# Student Services and Campus Resources Chart:

## Grays Harbor College ([http://www.ghc.edu](http://www.ghc.edu/))

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| ****Service or Support**** | ****Location and/or Contact**** | ****Tasks Associated with this Office**** | ****Notes or Next Steps**** |
| Student Financial Services/ Financial Aid Office | 360-538-4081  [finaid@ghc.edu](mailto:finaid@ghc.edu) | Making college as affordable for you as possible | It is never too late to complete the FAFSA and other financial aid documents, but the sooner, the better. |
| Billing/ Bursar Office | [cashier@ghc.edu](mailto:cashier@ghc.edu)  The cashier’s window is located in the Welcome Center | Receiving tuition payments | Open 8a-6p Mon-Fri.  College payments can also be made through the student portal once you are enrolled. |
| Registration | [admissions@ghc.edu](mailto:admissions@ghc.edu)  Room #2314, Manspeaker Building | Applications, registration, and enrollment | Sign up for either an individual or group registration session. |
| Your Advisor | Assigned after enrollment | First contact for scheduling/class concerns | Regular check-ins with your advisor are generally advised |
| IT Help Desk | <https://forms.ghc.edu/technology-help/> | Assisting with student portal / general technology issues | IT is contacted through an online form initially, so if something is urgent, reach out to the main office |
| Accessibility Services/ Disability Services | AccessAbility Services Office  Room #2314 Manspeaker Building  [accessibility@ghc.edu](mailto:accessibility@ghc.edu) | Ensuring an accessible and inclusive campus in both structure and environment | Report any of your concerns regarding accessibility and accommodations to their office anytime. |
| Residential Life/ Housing | N/A | N/A | There is no campus housing. |
| Bookstore | Vickie Jenkins  360-538-4105 | Purchasing/renting textbooks and novels | Always research to find the best price! |
| Library | 360-538-4052  [Haley.adair@ghc.edu](mailto:Haley.adair@ghc.edu) | Managing the college’s books, electronics, and much of the campus art | Use the library for book and electronic rentals and a place to study. |

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| ****Service or Support**** | ****Location and/or Contact**** | ****Tasks Associated with this Office**** | ****Notes or Next Steps**** |
| Student Support Services | Counseling is available for scheduling at any time. 360-538-4099  TRiO Student Support  360-538-4076  [Clara.gillies@ghc.edu](mailto:Clara.gillies@ghc.edu) | Managing questions and concerns with attending college that arise beyond just academics | No student support service will turn you away if you make your needs known. |
| Health Center (if applicable) | N/A | N/A | There is no Health Center on campus currently |
| Tutoring Center | 360-538-4051  [Susan.schreiner@ghc.edu](mailto:Susan.schreiner@ghc.edu) | Direct academic support in all fields of study | Temporarily located in the library / Open Mon, Tue, Wed, Thurs. 9a-3p |
| Writing Center | 360-538-4051  [Susan.schreiner@ghc.edu](mailto:Susan.schreiner@ghc.edu) | Assistance with writing in a variety of subjects | Temporarily located in the library / Open Mon, Tue, Wed, Thurs 9a-3p |
| Student Life Office | <https://forms.ghc.edu/contact-student-life/> | Managing clubs, student government, campus activities, and student conduct | They are contacted through an online form initially, so if you have more immediate concerns, you should go to the main office. |
| Campus Security | Room #860 / 538-4120 | Monitoring campus and maintaining safe conditions | Report safety concerns to security at any time |